



Health Services Technician Force Info

16 March 2005

Points of Contact:

HS Rating Force Master Chief: HSCM Jack Goodhue (202)267-0330

HS "A" School Chief: HSCM Kent Cook (707)765-7487

Subject Matter Specialist: HSCS Elizabeth Beck (707)765-7296

HS Detailer: CWO Melba Crisp (202)493-1287

News and Comments from the RFMC:

Hail and Farewell: I want to thank HSC John Nelson for doing an outstanding job while performing his duties as the HS "C" school coordinator here at G-WKH-1. He is taking over the Clinic Administrators job in his home state of Texas at Group Galveston. We wish him the best of luck in his new assignment even though he is a Dallas Cowboy fan.

Welcome aboard to HSC Dan Gambino who is HSC Nelson's replacement. HSC Gambino is coming from TRACEN Petaluma where some of you may remember him from his instructor days HS "A" School.

WANTED: I am still looking for pictures of HS's/IDC's in action, HS advancements, etc... for web page, force notes. Let's show the good work that our people are doing.

SCHOOLS and PROGRAMS:

Training Requests for HS "C" Short Schools:

FYI: Please read ALCOAST 402/02 concerning the submission of ETRs. This new application became effective on 14 August 2002. **THIS APPLICATION SUPPLEMENTS THE CURRENT PROCESS** of submitting Short Term Training Requests (STRTR, CG-5223) or Class "A" Short Term Training Requests (STTR, CG-5286).

Just as a reminder to all HSs submitting STTRs and those who review these requests. Please review the instructions for completion of the CG-5223. This form is available in JET FORMS for WSIII/Forms Plus WSII and in the link <http://www.uscg.mil/hq/tqc/sttr.htm>.

There has been some confusion lately about obligate service and "C" schools. Before we enter any of the STTRs, we verify in CGHRMS the amount of time left that each member has left in the service. We will contact the member's supervisor and inform them that the member does not meet one of the requirements listed below. The member will not be enrolled into a course until the member has actually extended or re-enlists

NOTE: If the course requested is **longer than two weeks** and the applicant does not have the required minimum service remaining on their current enlistment, they may have to agree to extend their enlistment

IAW the Personnel Manual, COMDTINST M1000.6 (Series) article 1-G-31. Please note in block 22 if the applicant has agreed to extend their enlistment.

Personnel assigned to advanced training of **longer than two week but less than 20 weeks** must have upon completion of class, at least one year of service remaining on their current enlistment period of active service.

Enlisted personnel assigned to advanced training of **longer than 20 weeks** must have, upon completion of class, at least **two years of service remaining** on their current enlistment period of active service **or two weeks service for each week of training** (two times the duration of the course) **whichever is greater**.

FY 05 Short HS "C" School Information:

All short HS "C" Schools quotas are filled.

HS Dental "C" School

The next class convenes on 11 April 2005. Six HS "A" school graduates will be attending. There will be no July 2005 class.

Lifesaver

The June classes have been postponed until September. Contact HSC Gambino for more information. We are transforming this course to First Responder.

EMT

As a reminder the deadline for all EMT recertifications is 31 Mar of each year. It is **your** responsibility to make sure that all requirements are completed and all paperwork is filled out prior to mailing to HQ. If you meet the following below and you are required to be EMT certified, don't wait until the last minute to send out your EMT recert packages.

EMT certification is required for all IDT HS's, HS's on ambulance crews and mandatory for all AST's. All other HS's that request to attend EMT school will be assigned to a class on a space available basis.

Units i.e. Stations, Groups, Cutters, that desire to have more than one EMT onboard will not be funded by HQ. Local funds and sources are to be utilized.

EMT Basic School priorities are based on the following: priority 1 ASTs (they can't fly with out it), priority 2 cutter crews and Independent Duty HS billets (**required training**), priority 3 all other request. As long as I have seats I will entertain a properly filled out STTR from any unit. But, I may not be able to give you your preferred time. Also remember that from November –January there is often training opportunities that members don't take due to the holiday season. I ask you to think long term; there will be other holidays but the opportunity for training you want when you want it may not be there.

Contact HSC Dan Gambino for class information; convene dates and alternate sources for EMT training.

Intro to Environmental Health

This course is being incorporated into our CG IDHS course. This course is one of the most valuable courses an HS can attend. It will still be available to HS's who do not get assigned to a cutter. It will be of value to HS's assigned to clinics where they are required to perform sanitation inspections, galley inspections, etc... The purpose of this course is to provide HSs with the basic skills and knowledge of environmental health. Please contact LT Michael Boley MLCLANT KSE @ (757) 628-4343 for course schedule and information. Send all STTR's to PO McMaster at TQC @ (757)366-6589.

HS Independent Duty Technician "C" School

The Independent Duty Health Services Technician (IDHS) "C" School program includes graduates of Health Services Technician "A" School preparing for all shipboard or isolated duty assignments. Most students will have already completed a full tour at a Coast Guard clinic, sickbay or large cutter assignment after graduation from HS School. IDHS training includes: Emergency Medical Technician-Basic (EMT-B) certification through National Registry, limited advanced interventions, ASHI First Responder/CPR Trainer certification, IDHS role in the unit training plan, ensuring the medical and dental readiness of each crew member, health record maintenance, required IDHS logs, use of automated management systems, various

reports, environmental and occupational health, risk management, physical disability evaluation system procedures, budget development and management, supply, Applied Suicide Intervention Skills Training (ASIST), food service and other sanitation inspections, water testing, pest management, battle dressing station readiness, preventive maintenance, medical and hazardous waste, MLC IDHS QA and TSTA/CART checklists, basic TRICARE issues and effective networking with supporting Coast Guard and/or Department of Defense health services facilities. Additionally, IDHS students will review and practice clinical skills, including assessment, diagnosis and developing treatment plans. The clinical phase will also include review of basic anatomy, physiology, pharmaceutical interventions, and perhaps most important, the critical link between the IDHS and their Designated Medical Officer Advisor (DMOA). Each facet of training is designed to equip IDHS students with the skills and judgment required to maximize the health and well being of their shipmates in an isolated or afloat assignment. For further information contact HSCM Cook at (070)765-7487 or HSC Swanger at (707)765-7056.

FY 05 Long HS "C" School Information:

All requests for HS "C" Long courses are to be forwarded to the HS Assignment Officer CWO Crisp.



USCG-05-PLAN.xlw

HS School Information:

If you haven't already checked out the web page for the HS rate from TRACEN Petaluma well here it is. It's a great source of information that you can use and pass onto Non-rates that you know who wish to become an HS.

<http://www.uscg.mil/hq/tcpet/tpf/hssms/hssms.shtm>

HS Rate:

HS Rating Authorized Strength:

This file is too large for these notes. To actually see the numbers for the HS rating, go to the web link listed below.

<http://cgweb.uscg.mil/g-w/g-wp/g-wp-1/monthly/FY03%20Rating%20Profiles.xls>

PERSONNEL SERVICE CENTER (PSC) TOPEKA, KS ADVANCEMENTS NEWSLETTER MAR 2005



newsletter032005.
doc (137 KB)



advnews0305.pdf
(594 KB)

Advancements:

Right now there will be only 2 more adjustments to the advancement lists. New cutoffs are due to be published shortly and then again in August 2005. The current cuts are at 2 for MCPO, 1 for SCPO, 24, 15 for HS1 and 35 for HS2. So if you are on the bubble, plan on taking the SWE. Congratulations to the following for advancing:

To HSC
HSC P JOYCE USCGR

To HS2
HS2 E CALLAHAN
HS2 D KAUFER
HS2 S MORGAN

HS2 K MICKELSO
 HS2 J STEWARD
 HS2 R DAVIS
 HS2 R SCOTT

To CWO as of 1 June 2005
 HSC William Chew
 HSC Tina Starling
 HSCS Stephen Ramos
 HSC Darlene Diggs-Lasseter
 HSC Leslie Clark

Enlisted Separation Forecast:

The information below was extracted from the Enlisted Separation Forecast for March 2005 and represents known retirements or separations for HSs. Use them along with your best guess as to the number of Warrant Officer promotions, to estimate the number of advancements in the upcoming months

March 1, 2005		
Rqst Type Desc	Perm Rank	Rqst Effdt
Enlisted Separation Request	HS1	3/8/2005
Retirement	HS1	8/1/2005
Retirement	HS1	9/1/2005
Retirement	HS1	9/1/2005
Retirement	HS1	9/1/2005
Retirement	HS1	2/1/2006
Retirement	HS2	3/1/2005
Special Request - Used by HRS separations	HS2	4/21/2005
Special Request - Used by HRS separations	HS2	4/21/2005
Special Request - Used by HRS separations	HS2	5/1/2005
Special Request - Used by HRS separations	HS2	5/19/2005
Special Request - Used by HRS separations	HS2	6/9/2005
Retirement	HS2	2/1/2006
Retirement	HSC	6/1/2005
Retirement	HSC	6/1/2005
Retirement	HSC	7/1/2005
Retirement	HSC	7/1/2005
Retirement	HSC	9/1/2005
Retirement	HSC	9/1/2005
Retirement	HSC	9/1/2005
Retirement	HSC	9/1/2005
Retirement	HSCM	9/1/2005
Retirement	HSCM	9/1/2005
Retirement	HSCS	5/1/2006

General Guidelines to use for making guesses about advancements:

If a vacancy is projected for the 1st of the month, then advancement is made on the 1st of the same month. For example, if the forecast shows 1 HS1 retirement with an effective date of 1 July, an advancement to fill that vacancy will likely be made on 1 July.

If a vacancy occurs after the 1st, then the vacancy will likely be filled on the 1st of the following month. For example, if the forecast shows 1 HS3 separation with an effective date of 17 July then advancement to fill the vacancy is likely to be made on 1 August.

Pay attention also to the Assignment Officer column. If a member was in a Special Assignment, then no advancement will be made for that vacancy.

HS and Clinic of the Year Awards:

Recommendations are now being solicited for Coast Guard Health Care Facility (HCF), Health Services Technicians (HS) Ashore and Afloat, and Health Benefits Advisor (HBA) of the Year (OTY) awards for 2004. Units that support any of the above are to review and follow the guidelines set forth in Chapter 6 of CG Medals and Awards Manual, COMDTINST M1650.25 (series). Selectees chosen for the HS Ashore and Afloat OTY award will be automatically nominated for the Lewis Sesman Award for outstanding operational support. This is an annual award for enlisted personnel presented by the Association of Military Surgeons of the United States (AMSUS). Recommendations must be received by COMDT (G-WKH-1) via the appropriate MLC (K) NLT 15 APR 05. The awards will be presented to each winner during the National TRICARE Convention held in Washington DC.

HS Advanced Education:

Attached are the messages that explain this program. The first is the message from CGPC-epm and the next is a draft of the message that will be out shortly from G-WKH.



FW ADVANCED Advanced Education
EDUCATION PROCES: Program MSG 05.doc

Tactical Medicine Support:

We are currently developing policy and guidance dealing with HS's assigned to support the MSST and EMSST programs. One of the issues that will need to be addressed is a way to evaluate candidates for this type of assignment. Beginning with Assignment Year 06 the HS Detailer has agreed to consult with Operational Medicine prior to assigning an HS to one of these tactical response units. We are currently working on a process where by HS's will forward an application package to the Operational Medicine Branch (G-WKH1). WKH-1 will then ensure the member meets the minimum requirements to successfully complete the required training and unit physical requirements. It is anticipated that once a member receives the additional training that they will be assigned to tactical medical billets for a minimum of two tours (6 or 8 years). While we realize that there are many excellent training programs being offered by both the military and civilian communities, we are developing and researching programs that will fit the mission of the Tactical Medicine Support within the CG. Once the training programs are identified, those HSs that are currently in billets and those who are selected, will be issued orders to attend the selected schools. Until then, no one will be issued orders to attend training that has not been authorized by G-WKH-1.

Equipment to be used is also being researched to determine which items are best suited to CG to accomplish our mission. More to follow.

Stay tuned to future Force Notes and MCPO Goodhue's web page for more information or contact me or HSC Gambino for more information.

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Contact Information

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HSCM Jack Goodhue
HS Rating Force Master Chief

